



ACCESSING

FACTS Family Portal

FACTS gives you the opportunity to get more involved in your child's academic progress and future success by using FACTS Family Portal, a private and secure portal that allows you to view academic information specific to your children, while protecting their information from others. **You may view your child's report cards, attendance, conduct, as well as other useful school information.**

HOW TO ACCESS FACTS FAMILY PORTAL



- In Chrome, Firefox, Safari, or Microsoft Edge, visit factsmgt.com and click Family Login | FACTS Family Portal.
- Click [Create Family Portal Account](#).
- Type your school's District Code **STAA-NY**.
- Type your email address and click [Create Account](#). An email will be sent which includes a link to create your Family Portal Login. **The link is active for 6 hours.**
- Select the [Click to Create your Family Portal Login](#) link
- Type a [User Name](#), [Password](#), and [Confirm](#) your password.

Change/Create Password

Name	Person ID Username	Password	Confirm	
Your name	1234	<input type="text"/>	<input type="text"/>	<input type="text"/>
				<input type="button" value="Save Username and/or Password"/>

- Click [Save Username and/or Password](#).
- A message displays at the top of the browser, "User Name/Password successfully updated."

Username/Password successfully updated.

Change/Create Password

Name	Person ID Username	Password	Confirm	
Your name	1234	<input type="text"/>	<input type="text"/>	<input type="text"/>
				<input type="button" value="Save Username and/or Password"/>

- Return to factsmgt.com and click Family Login | FACTS Family Portal. Login with
- your newly created Username and Password.